

# PROFESSIONAL LEARNING SERVICES

The Learning Technology Center (LTC) facilitates state, regional, district, and online professional learning opportunities for teachers, administrators, and technology staff.

Professional Learning Services		LTC Fee
<b>Regional Workshops and Networking Events</b>	Regional workshops and networking events at an ROE/ISC or District that charge participants a registration fee of \$35/person or less. Presenters: LTC Staff.	Free
<b>State and Regional Conferences/Summits</b>	Breakout sessions at state and regional conferences/summits in which multiple districts attend. Presenters: LTC Staff.	Free
<b>Webinars</b>	Webinars. Presenters: Subject-level experts at the national, state, and district level.	Free
<b>Online Courses</b>	Asynchronous and synchronous online courses. Presenters: LTC Staff.	Free
<b>Informational Sessions/Meetings</b>	Informational sessions, meetings, or presentations for District, School, and other audiences. Presenters: LTC Staff	Free
<b>Onsite Workshops at Districts or Schools</b>	Onsite workshops for in-service days. Presenters: LTC Staff.	\$400/half-day \$800/full-day
<b>Regional Workshops costing more than \$35/person</b>	Regional workshops at an ROE/ISC or Districts that charge a participant a registration fee of more than \$35/person. Presenters: LTC Staff.	\$400/half-day \$800/full-day
<b>State or Regional Workshops utilizing external presenter</b>	Regional workshops at an ROE/ISC or Districts that utilize an external presenter.	Cost-Recovery

**Connect with one of our four Regional Educational Technology Coordinators to learn more about professional learning services.**

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## *What does it look like to partner with the LTC?*

**TOPICS.** Our professional learning opportunities align with our focus areas of digital teaching, learning, and leadership; network and technology infrastructure; student data security and safety; and equity and access. Each event is customized and tailored to provide the knowledge and skills needed to plan and implement digital learning.

Example topics include digital-age teaching and learning practices, technology infrastructure, innovative learning environments, E-Rate application process, 1:1 implementation, online tools and apps, open educational resources, blended and online learning, instructional technology coaching practices, digital equity, technology planning and evaluation, and student data security and safety.

**REGIONAL WORKSHOP REGISTRATION FEES.** We understand that a venue hosting an in-person event may incur the cost of space, meals, and staff time. Therefore, we structure our agreements for our free, in-person regional workshops to allow hosting organizations (e.g., ROEs, ISCs, and Districts) to charge participants a registration fee of \$35 per person or less to offset the expense of hosting.

If a hosting organization would like to charge participants a registration fee of more than \$35 per person, then the LTC will invoice the hosting organization a small fee of \$400/half-day and \$800/full day.

All events that focus on funding opportunities, access, equity, or ISBE initiatives must be provided to participants without a registration fee. This includes all networking events and E-rate workshops.

**PRESENTERS.** The majority of professional learning opportunities provided by the LTC will utilize LTC staff as presenters. If a hosting organization would like to utilize a non-LTC presenter, the LTC will either subcontract a presenter on the behalf of the hosting organization or provide the hosting organization with several options for non-LTC presenters that they can contact directly.

**PROCESS & EXPECTATIONS.** Upon contracting with the LTC for professional learning, an agreement or memorandum of understanding will be developed to clarify expectations and responsibilities.

## *Additional Services*

In addition to professional learning services to ROEs/ISCs, Districts, and Schools, the LTC also facilitates statewide and areawide events. Many of these events are in partnership with national and state associations.